

VMTH CLINICAL AREAS JOB SAFETY ANALYSIS

ENTER EMPLOYEE NAME EMPLOYEE:	JOB SAFETY ANALYSIS	DEPT: VM:	LOCATION:	JOB TYPE:
JOB FUNCTION	POTENTIAL HEALTH OR INJURY HAZARDS	SAFE PRACTICE, APPAREL, OR EQUIPMENT		
Working in clinical areas containing chemicals.	Exposure to chemicals via inhalation, contact, ingestion or injection.	Avoid all unnecessary exposures. Reduce exposures that cannot be avoided by minimizing exposure duration and concentration. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Implementation of proper personal hygiene habits, including washing hands and face before eating and smoking. All personnel to receive on the job and classroom training including Chemical Laboratory Safety, Hazardous Waste Management and Minimization Training and other applicable courses during the first 6 months of employment.		
Working in clinical areas with radiological materials.	Exposure to radiological agents via inhalation, contact, ingestion or injection.	Avoid all unnecessary exposures. Adhere to radiological material handling procedures including limiting exposures through combination of minimizing time, maximizing distances and use of appropriate shielding. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Implementation of proper personal hygiene habits, including washing hands and face before eating and smoking. Participation in radiological monitoring program including dosimetry. All personnel utilizing radiographic equipment must pass the Radiation Safety quiz and other applicable courses during the first 6 months of employment.		
Working in clinical areas containing biological materials.	Exposure to biological agents via inhalation, contact, ingestion or injection.	Avoid unnecessary exposures. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Proper adherence to bloodborne pathogen and body fluid handling protocols. Implementation of proper personal hygiene habits, including washing hands and face before eating and smoking. Proper adherence to biological waste handling procedures. Participation in Facilities- specific medical clearances as required.		
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VMTH ANIMAL CLINICAL AREAS JOB SAFETY ANALYSIS

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JOB FUNCTION	POTENTIAL HEALTH OR INJURY HAZARDS	SAFE PRACTICE, APPAREL, OR EQUIPMENT		
Working clinical areas containing physical hazards.	Injury from physical hazards including high voltage, lasers and ultraviolet light, compressed gases and liquids, and specialized equipment as well as falling objects.	Avoid unnecessary exposures. Proper selection and use of personal protective equipment including gloves, protective eyewear and specialized equipment. Employees are not to enter restricted areas unless accompanied by a properly trained individual familiar with the hazards of the area. Employees are not to operate specialized equipment without proper training and documentation. Watch for overhead hazards and wear head protection if needed. Personnel auditing or routinely entering areas where lasers are used will receive laser safety training within 6 months of employment.		
Handling and moving heavy items and equipment.	Ergonomic hazards including heavy lifting, repetitive motions, awkward motions, crushing or pinching injuries etc.	Get help with all loads that cannot be safely lifted by one person. Use mechanical means to lift and move heavy items, push carts and dolly rather than pull, attend back safety class, employ proper lifting techniques at all times. Set up work operations as ergonomically safe as practical. Wear proper hand and foot protection to protect against crushing or pinching injuries.		
General office work.	<p>Backstrain, eyestrain, repetitive motion injury.</p> <p>Physical injuries due to slips, trips and falls, and falling objects.</p> <p>Electrical hazards.</p> <p>Physical injuries due to fires, earthquakes, bomb threats and workplace violence.</p>	<p>Ensure that workstations are ergonomically correct.</p> <p>Keep floors clear of debris and liquid spills. Keep furniture, boxes, etc. from blocking doorways, halls and walking space. Do not stand on chairs of any kind, use proper foot stools or ladders. Do not store heavy objects overhead. Do not topload filing cabinets, fill bottom to top. Do not open more than one file drawer at a time. Brace tall bookcases and file cabinets to walls. Provide one-inch lip on shelves.</p> <p>Do not use extension cords in lieu of permanent wiring. Ensure that high wattage appliances do not overload circuits. Use GFIs in receptacles in potentially wet areas. Replace frayed or damaged electrical cords. Ensure that electrical cords are not damaged by being wedged against furniture or pinched in doors.</p> <p>Attend emergency action and fire prevention plan training including emergency escape drills. Attend Workplace Violence training offered by UC Davis Police Department.</p>		
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Animal handling: Animal Restraint, Exercising Animals	Animal bites and scratches , infection from punctures, trauma, Exposure to zoonoses	Employee training, muzzle, halters, restraint, IDC Manuals		
Working in clinical areas and animal housing facilities	Exposure to animals and animal allergens via inhalation and contact	Avoid unnecessary exposures. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Proper adherence to animal care and use protocols. Implementation of proper personal hygiene habits, including washing hands and face before eating and smoking. Participation in the occupational health program for animal workers. All personnel to attend the IACUC Animal Care and Use 101 training during the first 6 months of employment. Participation in Facilities- specific medical clearances as required.		
Cleaning and waste handling and disposal: Sharps/Biowaste handling and disposal Cleaning Agents Sweeping/Washing Floors	Needle puncture , exposure to hazardous chemicals, exposure to zoonoses, slipping on wet floor	Employee training, sharps containers/biohazard containers provided and easily accessible, MSDS available, Infectious Disease Control Manual, proper PPE and cleaning apparel available, post “wet-floor” signage		
Treatments: Giving injections Handling hazardous drugs laser therapy	Needle punctures, scalpel blade cuts, exposure to hazardous chemicals, exposure to zoonoses, exposure to radiation	Employee training, Infectious Disease Control Manual, MSDS available, proper hand washing, proper PPE available (gloves,masks, boots etc.), proper eye protection for specific Laser(s) in use.		
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Taking radiographs: Holding Cassettes Holding/Moving animals	Back strain, radiation exposure, needle punctures, scapel blade cuts, exposure to hazardous chemicals, exposure to zoonoses	Employee training , MSDS availability, wear film badges and monitors, proper hand washing, proper PPE and protection available (gloves, masks, boots etc.) lead apron and gloves provided, Radiation Safety Manual, sharps/biowaste containers available		
Handling radioactive isotopes	Exposure to radiation	Employee training, proper PPE and protection available (gloves, masks, boots etc.), adhere to protocols, use of engineering Devices (eg fume hoods, lead shielding, radiation dosage monitoring, Radiation Safety Manual		
Operating radiation producing equipment	Exposure to radiation	Employee training, wear film badges, equipment maintenance, Radiation Safety Manual		
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Operation of Motor vehicles	Motor vehicle accidents involving personal injury, or property damage	All drivers of University vehicles must attend the Driver Safety Awareness Course offered by Fleet Services and possess a valid California drivers license. Hazardous materials may not be transported in personally owned vehicles.		
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