

I. Authorities and Responsible Parties

The authority and responsibility for the implementation and maintenance of the Injury and Illness Prevention Program (IIPP) is in accordance with University Policy (UCD Policy & Procedure Manual Section 290-15: Safety Management Program) and California Code of Regulations (8 CCR, Section 3203) and is held by the following individuals:

CEH Templeton Farms

1. Name: **Carrie Finno**

Title: CEH Director

Authority: Direct authority and responsibility for implementing and maintaining this IIPP

Signature:  Date: 7/14/22

2. Name: **Kaylie Kingston**

Title: Administrative Manager

Authority: Direct authority and responsibility for ensuring implementation of this IIPP

Signature:  Date: 7/14/22

3. Name: **Dawne Roper**

Title: Facility Manager

Authority: Direct authority and responsibility for implementing and maintaining this IIPP

Signature:  Date: 7-14-22

II. Occupational Health and Safety Hazards – CEH TEMPLETON FARMS

GENERAL

Flooring - surface integrity, traction, debris

Walkways – width, obstacles

Stairs

Cabinets – stability and height

Furniture – ergonomics

Work areas – tool storage, adequate space, access, lighting, emergency exits

Electrical – adequate number of outlets and switch locations

Computer terminal – eye strain

Heavy Lifting – adequate mechanical devices available

FIRE

Identify fire hazards, combustibles, and heat producers

HAZARDOUS MATERIALS

Refer to Safety Data Sheets (SDS)

Cytotoxic Agents

Pesticides

PUBLIC HEALTH

Zoonotic diseases

Aerosol Infectious Agents

Eating in the work area

Animal bites and scratches

Air quality (dust, toxic fumes, temperature)

MEDICAL WASTE

Sharps

Biohazard waste

Pharmaceutical waste

OTHER HAZARDS

Ladders

Power Tools

Autoclaves

Forklift and other vehicles

Cranes and Hoists

Toxic Therapeutic Agents

Working on elevated surfaces



CEH TEMPLETON FARMS

EMERGENCY CONTACTS



Emergency Contacts

Dawne Roper	Office: 805-434-1485	Cell: 805-674-0461
CEH/Center for Equine Health	Office: 530-752-6433	
Kaylie Kingston	Cell: 916-718-6601	
Amy Young	Cell: 530-220-4239	
At Night: Senaido: Head Groom	Cell: 805-400-8232	
Daytime: Lucio (Sundays)	Cell: 805-801-2445	

Trainers

Ellen Eckstein	805-441-9278
Max McManamy	805-835-8222

Vets

Dr. David Eckstein	805-434-1115	then	805-400-8325
Dr. Colter Negranti	805-215-6501		
Dr. Sadie Ziel	805-550-5544		
Dr. Stacey Potter	714-624-4299		
Dr. David Bogenrief	805-467-3650		
Dr. Justin Christenson: (Dental)	805-549-9115	then	805-546-1375
Alamo Pintado Hospital	805-688-6510		

Farriers

Ingo Wolters	805-944-2911	Tony Knust	707-227-5937
Jose Lopez	805-610-4110	John Machamer	805-305-8597
		Cassidy Robyn	805-212-6218

Animal Services: **805-781-4400**

Employee Emergency:

Medworks Medical Center **805-434-3699**
350 Posada Lane #102, Templeton, CA 93465

Twin Cities Community Hospital **805-434-4550**
1100 Las Tablas Rd. Templeton, CA 93465

UC DAVIS
Templeton Farms

CONTACT INFORMATION

ON-SITE:

DAWNE ROPER	CEH TEMPLETON FARMS FACILITY MANAGER	(805) 674-0461
SENAIDO ESCARCEGA GARCIA	CEH TEMPLETON FARMS LEAD ANIMAL TECHNICIAN (resides on property)	(805) 674-2529

ADMINISTRATIVE:

DR. CARRIE FINNO	CEH DIRECTOR	(530) 908-1929
KAYLIE KINGSTON	CEH ADMINISTRATIVE MANAGER	(530) 754-7572

BUSINESS OFFICE:

DAVIS TEMPLETON FARMS	FORWARDED AFTER HOURS	(530) 752-6433 (805) 434-1485
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FACILITY INFORMATION

Facility Name: **CENTER FOR EQUINE HEALTH (CEH) - TEMPLETON FARMS**

Director: **Dr. Carrie Finno**

Address: **1799 Templeton Road, Templeton, CA 93465**

Telephone Number: **(805) 434-1485; 24hr line (805) 674-0461**

Buildings Occupied by Department

- 1. Building:** UC Davis Center for Equine Health – located in Davis, CA
Contact: Kaylie Kingston
Phone: 530-754-7572 (Business)
530-752-6433 (Main line)
530-979-1261 (24 Hr line)

- 2. Building:** CEH – Templeton Farms
Contact: Dawne Roper
Phone: 805-434-1485 (Business)
805-674-0461 (24 Hr line)

VIII. Recordkeeping and Documentation

Documents related to the IIPP – VMTH are maintained in the **Service Supervisor's** offices:

Building: CENTER FOR EQUINE HEALTH – TEMPLETON FARMS **Room:**Business Office

The following documents will be maintained within the department's **IIPP Binder** for at least the length of time indicated below:

1. Hazard Alert/Correction Forms
Retain for three (3) years.
2. Employee Job Safety Analysis forms
Retain for the duration of each individual's employment.
3. Worksite Inspection Forms
Retain for three (3) years.
4. Accident/Incident Reports/Investigation Forms
Retain for three (3) years.
5. Chemical Hygiene Plan/Hazard Communications
Retain and updated annually.

The following documents will be maintained within the department's **IIPP Training Records Binder-Supervisors Copy** for at least the length of time indicated below:

1. Employee Safety Training Attendance Records
Retain for three (3) years.
2. Employee Annual Safety Review
Retain for duration of employment plus three (3) years

JOB SAFETY ANALYSIS

EMPLOYEE:

Dept:

Center for Equine Health

JOB TYPE:

Animal Technician - Davis

JOB FUNCTION	POTENTIAL HEALTH OR INJURY HAZARDS	SAFE PRACTICE, APPAREL, OR EQUIPMENT
Facility Cleaning & Disinfection	<p>Repetitive motion</p> <p>Use of disinfectants</p>	<p>Set up work operations as ergonomically safe as practical.</p> <p>Review SOP and MSDS and be familiar with proper PPE prior to using a disinfectant.</p>
Handling and moving heavy items and equipment	Ergonomic hazards including heavy lifting, repetitive motions, awkward motions, crushing or pinching injuries etc.	Get help with all loads that cannot be safely lifted by one person. Use mechanical means to lift and move heavy items, push carts and dolly rather than pull, attend back safety class, employ proper lifting techniques at all times. Set up work operations as ergonomically safe as practical. Wear proper hand and foot protection to protect against crushing or pinching injuries.
Working in clinical areas and animal housing facilities	Exposure to animals and animal allergens via inhalation and contact	Avoid unnecessary exposures. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Proper adherence to animal care and use protocols. Implementation of proper personal hygiene habits, including washing hands and face before eating. Participation in the occupational health program for animal workers. Participation in facility-specific medical clearances as required.
Working in animal housing facilities with presence of possible zoonotic diseases	Zoonotic disease, infectious agent exposure	<p>Be aware of potential zoonotic diseases and their transmission routes. Take proper steps to prevent exposure including PPE and hand washing.</p> <p>Good hygiene practices such as hand washing. Avoid eating or handling food when in animal care areas.</p>
Facility and Equipment Maintenance and Repair	Use of hand and power tools, including gas/diesel-powered tools	Understand safe use of hand and power tools prior to using them. Use appropriate PPE (i.e. eye protection) as required for a specific task. Refuel tools in appropriately ventilated area, taking care not to spill. Use spill kit for spilled fuel.
Operation of Motorized Vehicles (to include trucks, tractors, utility carts and mowers)	Motor vehicle accident	Use defensive driving strategies. Do not exceed speed limits. Pull over to talk on cell phone and avoid distractions while driving (i.e. drinking or eating)
General office work	<p>Backstrain, eyestrain, repetitive motion injury.</p> <p>Physical injuries due to slips, trips and falls, and falling objects.</p> <p>Electrical hazards.</p> <p>Physical injuries due to fires, earthquakes, bomb threats and workplace violence.</p>	<p>Ensure that workstations are ergonomically correct.</p> <p>Keep floors clear of debris and liquid spills. Keep furniture, boxes, etc. from blocking doorways, halls and walking space. Do not stand on chairs of any kind, use proper foot stools or ladders. Do not store heavy objects overhead. Do not topload filing cabinets, fill bottom to top. Do not open more than one file drawer at a time. Brace tall bookcases and file cabinets to walls. Provide one-inch lip on shelves.</p> <p>Do not use extension cords in lieu of permanent wiring. Ensure that high wattage appliances do not overload circuits. Use GFI's in receptacles in potentially wet areas. Replace frayed or damaged electrical cords. Ensure that electrical cords are not damaged by being wedged against furniture or pinched in doors.</p> <p>Attend emergency action and fire prevention plan training including emergency escape drills. Attend Workplace Violence training offered by UC Davis Police Department.</p>
Pasture Scraping	Exposure to silicates	Periodically measure silicate levels. Adhere to respiratory program guidelines. Wear a fitted N95 mask for pasture scraping or similar activities where large amounts/long periods of dust are disturbed.
Outdoor Work	Exposure to wildfire smoke, extreme heat	Adhere to respiratory program guidelines. Refer to Wildfire Smoke LMS course training and attend annual Heat Illness prevention training. Perform work during cooler hours, where possible. Take breaks, utilize shade, hydrate. Refer to reported AQI to monitor air quality levels; participate in voluntary N95 mask wearing to minimize exposure.

Signature: X

Date: _____

JOB SAFETY ANALYSIS

EMPLOYEE:

Dept:

Center for Equine Health

JOB TYPE:

Animal Technician - Templeton

JOB FUNCTION	POTENTIAL HEALTH OR INJURY HAZARDS	SAFE PRACTICE, APPAREL, OR EQUIPMENT
Facility Cleaning & Disinfection	<p>Repetitive motion</p> <p>Use of disinfectants</p>	<p>Set up work operations as ergonomically safe as practical.</p> <p>Review SOP and MSDS and be familiar with proper PPE prior to using a disinfectant.</p>
Handling and moving heavy items and equipment	Ergonomic hazards including heavy lifting, repetitive motions, awkward motions, crushing or pinching injuries etc.	Get help with all loads that cannot be safely lifted by one person. Use mechanical means to lift and move heavy items, push carts and dolly rather than pull, attend back safety class, employ proper lifting techniques at all times. Set up work operations as ergonomically safe as practical. Wear proper hand and foot protection to protect against crushing or pinching injuries. Use scissor lifts to raise and lower heavy items.
Working in clinical areas and animal housing facilities	Exposure to animals and animal allergens via inhalation and contact	Avoid unnecessary exposures. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Proper adherence to animal care and use protocols. Implementation of proper personal hygiene habits, including washing hands and face before eating. Participation in the occupational health program for animal workers. Participation in facility-specific medical clearances as required.
Large Animal Handling, Restraint and Exercise	<p>Blows from hooves, head</p> <p>Entrapment/Crushing (between animal and wall or other hard surface)</p> <p>Trampling</p> <p>Bites</p> <p>Zoonotic Disease Exposure</p> <p>Infectious Agents</p>	<p>Use caution and always remain aware of the animal and the surroundings when working with large animal species. Learn to assess and recognize the mental state of different species.</p> <p>Avoid being in dangerous positions relative to the animal and the facilities.</p> <p>Be familiar with first and reporting requirements for animal bites.</p> <p>Be aware of potential zoonotic diseases and their transmission routes. Take proper steps to prevent exposure including PPE and hand washing.</p> <p>Good hygiene practices such as hand washing. Avoid eating or handling food when in animal care areas.</p> <p>Enroll in the Animal Care and Use Occupational Health Program</p>
Facility and Equipment Maintenance and Repair	Use of hand and power tools	Understand safe use of hand and power tools prior to using them. Use appropriate PPE (i.e. eye protection) as required for a specific task. Refuel tools in appropriately ventilated area, taking care not to spill. Use spill kit for spilled fuel.
Operation of Motorized Vehicles (to include trucks, tractors, utility carts and mowers)	Motor vehicle accident	Use defensive driving strategies. Do not exceed speed limits. Pull over to talk on cell phone and avoid distractions while driving (i.e. drinking or eating)
General office work	<p>Backstrain, eyestrain, repetitive motion injury.</p> <p>Physical injuries due to slips, trips and falls, and falling objects.</p> <p>Electrical hazards.</p> <p>Physical injuries due to fires, earthquakes, bomb threats and workplace violence.</p>	<p>Ensure that workstations are ergonomically correct.</p> <p>Keep floors clear of debris and liquid spills. Keep furniture, boxes, etc. from blocking doorways, halls and walking space. Do not stand on chairs of any kind, use proper foot stools or ladders. Do not store heavy objects overhead. Do not topload filing cabinets, fill bottom to top. Do not open more than one file drawer at a time. Brace tall bookcases and file cabinets to walls. Provide one-inch lip on shelves.</p> <p>Do not use extension cords in lieu of permanent wiring. Ensure that high wattage appliances do not overload circuits. Use GFI's in receptacles in potentially wet areas. Replace frayed or damaged electrical cords. Ensure that electrical cords are not damaged by being wedged against furniture or pinched in doors.</p> <p>Attend emergency action and fire prevention plan training including emergency escape drills. Attend Workplace Violence training offered by UC Davis Police Department.</p>
Outdoor Work	Exposure to wildfire smoke, extreme heat	Adhere to respiratory program guidelines. Refer to Wildfire Smoke LMS course training and attend annual Heat Illness prevention training. Perform work during cooler hours, where possible. Take breaks, utilize shade, hydrate. Refer to reported AQI to monitor air quality levels; participate in voluntary N95 mask wearing to minimize exposure.

Signature: X_____

Date: _____

JOB SAFETY ANALYSIS

EMPLOYEE:

Dept:

Center for Equine Health

JOB TYPE:

Animal Health Technician

JOB FUNCTION	POTENTIAL HEALTH OR INJURY HAZARDS	SAFE PRACTICE, APPAREL, OR EQUIPMENT
Facility Cleaning & Disinfection	<p>Repetitive motion</p> <p>Use of disinfectants</p>	<p>Set up work operations as ergonomically safe as practical.</p> <p>Review SOP and MSDS and be familiar with proper PPE prior to using a disinfectant.</p>
Working in clinical areas and animal housing facilities	Exposure to animals and animal allergens via inhalation and contact	Avoid unnecessary exposures. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Proper adherence to animal care and use protocols. Implementation of proper personal hygiene habits, including washing hands and face before eating. Participation in the occupational health program for animal workers. Participation in facility-specific medical clearances as required.
Large Animal Handling, Restraint and Exercise	<p>Blows from hooves, head</p> <p>Entrapment/Crushing (between animal and wall or other hard surface)</p> <p>Trampling</p> <p>Bites</p> <p>Zoonotic Disease Exposure</p> <p>Infectious Agents</p>	<p>Use caution and always remain aware of the animal and the surroundings when working with large animal species. Learn to assess and recognize the mental state of different species. Avoid being in dangerous positions relative to the animal and the facilities.</p> <p>Be familiar with first aid and reporting requirements for animal bites.</p> <p>Be aware of potential zoonotic diseases and their transmission routes. Take proper steps to prevent exposure including PPE and hand washing.</p> <p>Good hygiene practices such as hand washing. Avoid eating or handling food when in animal care areas.</p> <p>Enroll in the Animal Care and Use Occupational Health Program</p>
Animal Transport - Horse Trailer	Hazards including loading distressed animals, driving an oversized vehicle	Request assistance with horses that cannot be safely loaded by one person.
Operation of Motorized Vehicles (to include trucks, tractors, utility carts and mowers)	Motor vehicle accident	Use defensive driving strategies. Do not exceed speed limits. Pull over to talk on cell phone and avoid distractions while driving (i.e. drinking or eating)
Handling and moving heavy items and equipment	Ergonomic hazards including heavy lifting, repetitive motions, awkward motions, crushing or pinching injuries etc.	Get help with all loads that cannot be safely lifted by one person. Use mechanical means to lift and move heavy items, push carts and dolly rather than pull, attend back safety class, employ proper lifting techniques at all times. Set up work operations as ergonomically safe as practical. Wear proper hand and foot protection to protect against crushing or pinching injuries. Use scissor lifts to raise and lower heavy items.
General office work	<p>Backstrain, eyestrain, repetitive motion injury.</p> <p>Physical injuries due to slips, trips and falls, and falling objects.</p> <p>Electrical hazards.</p> <p>Physical injuries due to fires, earthquakes, bomb threats and workplace violence.</p>	<p>Ensure that workstations are ergonomically correct.</p> <p>Keep floors clear of debris and liquid spills. Keep furniture, boxes, etc. from blocking doorways, halls and walking space. Do not stand on chairs of any kind, use proper foot stools or ladders. Do not store heavy objects overhead. Do not topload filing cabinets, fill bottom to top. Do not open more than one file drawer at a time. Brace tall bookcases and file cabinets to walls. Provide one-inch lip on shelves.</p> <p>Do not use extension cords in lieu of permanent wiring. Ensure that high wattage appliances do not overload circuits. Use GFI's in receptacles in potentially wet areas. Replace frayed or damaged electrical cords. Ensure that electrical cords are not damaged by being wedged against furniture or pinched in doors.</p> <p>Attend emergency action and fire prevention plan training including emergency escape drills. Attend Workplace Violence training offered by UC Davis Police Department.</p>
Outdoor Work	Exposure to wildfire smoke, extreme heat	Adhere to respiratory program guidelines. Refer to Wildfire Smoke LMS course training and attend annual Heat Illness prevention training. Perform work during cooler hours, where possible. Take breaks, utilize shade, hydrate. Refer to reported AQI to monitor air quality levels; participate in voluntary N95 mask wearing to minimize exposure.
Sharps/Biohazard handling and disposal	Needle puncture, exposure to hazardous materials, exposure to zoonoses	Employee training, sharps containers/biohazard containers provided and easily accessible, MSDS available, Infectious Disease Control Manual, and proper PPE.

Signature: X _____

Date: _____

JOB SAFETY ANALYSIS

EMPLOYEE:

Dept:

Center for Equine Health

JOB TYPE:

Student Employee

JOB FUNCTION	POTENTIAL HEALTH OR INJURY HAZARDS	SAFE PRACTICE, APPAREL, OR EQUIPMENT
Handling and moving heavy items and equipment	Ergonomic hazards including heavy lifting, repetitive motions, awkward motions, crushing or pinching injuries etc.	Get help with all loads that cannot be safely lifted by one person. Use mechanical means to lift and move heavy items, push carts and dolly rather than pull, attend back safety class, employ proper lifting techniques at all times. Set up work operations as ergonomically safe as practical. Wear proper hand and foot protection to protect against crushing or pinching injuries. Use scissor lifts to raise and lower heavy items.
Working in clinical areas and animal housing facilities	Exposure to animals and animal allergens via inhalation and contact	Avoid unnecessary exposures. Proper selection and use of personal protective equipment including gloves, protective eyewear, lab coats, and in some instances respiratory protection. Proper adherence to animal care and use protocols. Implementation of proper personal hygiene habits, including washing hands and face before eating. Participation in the occupational health program for animal workers. Participation in facility-specific medical clearances as required.
Large Animal Handling, Restraint and Exercise	Blows from hooves, head Entrapment/Crushing (between animal and wall or other hard surface) Trampling Bites Zoonotic Disease Exposure Infectious Agents	Use caution and always remain aware of the animal and the surroundings when working with large animal species. Learn to assess and recognize the mental state of different species. Avoid being in dangerous positions relative to the animal and the facilities. Be familiar with first aid and reporting requirements for animal bites. Be aware of potential zoonotic diseases and their transmission routes. Take proper steps to prevent exposure including PPE and hand washing. Good hygiene practices such as hand washing. Avoid eating or handling food when in animal care areas. Enroll in the Animal Care and Use Occupational Health Program
Facility Cleaning & Disinfection	Repetitive motion Use of disinfectants	Set up work operations as ergonomically safe as practical. Review SOP and MSDS and be familiar with proper PPE prior to using a disinfectant.
General office work	Backstrain, eyestrain, repetitive motion injury. Physical injuries due to slips, trips and falls, and falling objects. Electrical hazards. Physical injuries due to fires, earthquakes, bomb threats and workplace violence.	Ensure that workstations are ergonomically correct. Keep floors clear of debris and liquid spills. Keep furniture, boxes, etc. from blocking doorways, halls and walking space. Do not stand on chairs of any kind, use proper foot stools or ladders. Do not store heavy objects overhead. Do not topload filing cabinets, fill bottom to top. Do not open more than one file drawer at a time. Brace tall bookcases and file cabinets to walls. Provide one-inch lip on shelves. Do not use extension cords in lieu of permanent wiring. Ensure that high wattage appliances do not overload circuits. Use GFI's in receptacles in potentially wet areas. Replace frayed or damaged electrical cords. Ensure that electrical cords are not damaged by being wedged against furniture or pinched in doors. Attend emergency action and fire prevention plan training including emergency escape drills. Attend Workplace Violence training offered by UC Davis Police Department.
Outdoor Work	Exposure to wildfire smoke, extreme heat	Adhere to respiratory program guidelines. Refer to Wildfire Smoke LMS course training and attend annual Heat Illness prevention training. Perform work during cooler hours, where possible. Take breaks, utilize shade, hydrate. Refer to reported AQI to monitor air quality levels; participate in voluntary N95 mask wearing to minimize exposure.
Operation of Motorized Vehicles (to include trucks, tractors, utility carts and mowers)	Motor vehicle accident	Use defensive driving strategies. Do not exceed speed limits. Pull over to talk on cell phone and avoid distractions while driving (i.e. drinking or eating)

Signature: X_____

Date: _____